

Roosevelt High School
Student Handbook
2023-2024

**SECURE THE
BAG.  AT THE VELT!**

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INTRODUCTION

Principal's Message

Rough Riders,

I am glad to have you as a part of our school community and look forward to seeing you learn and grow throughout the school year. My hope is that this year is engaging, full of growth, and of course fun! You can be successful at RHS. Come to school every day, wear your uniform, bring your writing materials, get to class on time, speak to an adult if you need help, and be kind to others. When you do these things, there is nothing that can stop you from Securing your B.A.G. at the Velt!

Sincerely,

Principal Dancy

Mascot

- The Mighty Rough Rider

School Colors

- White and Crimson

Mission

- Each day we will inspire, nurture, encourage and empower those within our reach; recognize and celebrate our potential, talents and gifts; facilitate holistic instruction and provide resources to fulfill the needs of those who need support; cherish and celebrate our diversity; create and maintain clear and high expectations for ourselves and others and build trusting relationships.

Vision

- Roosevelt High School has a culture of care, support and high expectations that builds achievement from potential.

School Goals

- School Leadership will support and engage in weekly data team meetings with an explicit focus on Student Work, Content Standards, and Data Analysis to impact student outcomes as measured by a minimum of 10% growth from baseline to Spring Panorama Survey Data responses from school-based staff in the category of 'Data Teams / PLC Work'.
- School Leadership will meet or exceed the national percentile score on Panorama Survey Data responses by school-based staff in the category of 'Feedback & Coaching'.
- By the end of May 2024, the average Grade Equivalency (GE) will meet or exceed 1.5 years growth. 50% of students reading 2 or more grade-levels below AND receiving

intervention support will grow by a minimum of 2 years (grade equivalence) as evidenced by STAR.

- By May 2024, students will show growth from quarter to quarter in the B.A.G (behavior, attendance, grade) areas as demonstrated by SIS B.A.G data.

SECURING YOUR B.A.G.

Overview

- Our school initiative is Securing the B.A.G. The B.A.G. Method is a system that helps you embrace our school's culture with three components: **Behavior, Attendance, and Grades**. This will occur quarterly, giving all students an opportunity to master the B.A.G. components. When you succeed in securing the B.A.G. you will become ambassadors within our school community. When you master these three components, you will have a successful educational experience at Roosevelt High School. These are the requirements for securing the B.A.G.:
 - **Behavior: Zero Behavior Infractions**
 - **Attendance: 90% and Higher**
 - **Grades: 3.0 GPA and Higher**



Overview

- To master behavior, you must have zero behavior infractions. This will occur quarterly, giving you an opportunity to be successful. What is considered a behavior infraction?
 - Uniform Violations
 - Classroom Disruptions
 - Code of Conduct Violations
 - Fighting (on or off campus)
 - Profanity in School
 - Any behavior that disrupts the school community will lead to a referral and or suspension.

SLPS Code of Conduct

- Student Code of Conduct Handbook: [ENGLISH version](#)
- Student Code of Conduct Handbook: [ARABIC version](#)
- Student Code of Conduct Handbook: [NEPALI version](#)
- Student Code of Conduct Handbook: [SPANISH version](#)
- Student Code of Conduct Handbook: [SWAHILI version](#)
- Student Code of Conduct Handbook: [VIETNAMESE version](#)

Consequences & Strategies for Classroom Infractions

- Consequences and strategies for students who violate RHS rules and SLPS code of conduct.
 - **Warning I:** You are redirected with an elevated level of sensitivity. Example: Intrinsic motivation, behavior/learning expectation reminder, or proximity.
 - **Warning II:** You are reminded about classroom and school-wide expectations.
 - **Warning III:** Your setting will change. Examples: Seating or Group Change, Buddy Room, Intervention (Behavior Chart, etc.)
 - **Warning IV:** You will be removed from the class and your teacher will contact your parent/guardian and send a referral to the Grade-Level Dean. You will be escorted to the Dean.
 - You will conference with the Grade-Level Dean within 48 hours (about 2 days) of the behavior violation. Consequences will be decided and implemented by the referring staff or Grade-Level Dean using the district's/school's code of conduct handbooks. In some cases, you will be given an opportunity to self-correct your behavior. Contact with parent/guardian.

Consequences & Strategies for School Community Infractions

- The purpose of these strategies is to keep you focused and engaged in your educational journey. This list represents ways in which poor decision making is addressed. The goal of the consequences is to ensure that you stay in school. However, certain behavior infractions will require out of school suspension.
 - Your parents/guardians will be contacted.
 - Your parents/guardians will meet with Grade-Level Dean and Social Worker.
 - You will conference with the Grade-Level Dean.
 - You will write a statement.
 - You will receive time in the Student Support Center.
 - You will be assigned a mentor.
 - You will be assigned to therapeutic group.
 - You will receive days out of school.
 - You will complete a self-reflection and character-building exercise.

Uniforms

- **Khaki Bottoms** – Khaki-colored pants, shorts, and skirts only, with no rips or holes. No jogging pants or leggings will be permitted. Shorts and skirts must come no shorter than the top of your knees.
- **Polo Style Shirts** – Red, black, grey, and white uniform polo style shirts only. Tops must not be worn to show inappropriate areas. Shirts can be purchased at the school for \$15.00.
 - Grade-Level Shirt Colors

- **Freshman** Red Polo Style Shirts Only
- **Sophomores** Grey Polo Style Shirts Only
- **Junior** Black Polo Style Shirts Only
- **Seniors** White Polo Style Shirts Only
- **RHS IDs** – You will receive your ID from the school and wear it each day. Replacement IDs are \$5.00. Please see the Principal’s Secretary for a replacement ID.
- **Clear Book Bags** – You will receive a clear book bag from the school. Replacement book bags are \$10.00. Please see the Principal’s Secretary for replacement book bags.
 - For financial assistance with uniforms, please contact the school’s Social Worker.
- **Dress Down Days** – You have 2 opportunities to dress out of uniform during the school week. **Dapper Thursdays** are every Thursday and an opportunity for you to dress up in your best clothing expressing your professional side. **Dress Fresh Fridays** are every Friday. You can pay \$2.00 at the door to wear your favorite gear. If you decide not to participate in Dapper Thursdays or Dress Fresh Fridays, you must wear your uniform to school.

Hall Passes

- Hall passes are limited to 5 minutes (bathroom) –10 minutes (office visits).
- Hall passes are not permitted during the first and last fifteen (15) minutes of the class period.
- Hall passes are not permitted after 2:45pm each school day.
- Students are expected to stay in their assigned classroom for their entire class period.

Electronic Devices

- Personal devices must be bagged and labeled with your name and grade level upon entry to the school building. Devices will be returned at the end of each school day.
- What are personal devices: **Phone, Smartwatches, iPad, Hotspots**. These items must be turned in and will be given back to you at the end of the school day.
- **The only devices that you can bring to school are electronic devices issued by the district.**

Assemblies

- You are expected to attend assemblies and expected to treat speakers, performers, and audience members with respect and dignity.
- You must stay in your seat during the presentation and seek permission from school staff to leave.

Cafeteria

- You will report to the cafeteria for breakfast and lunch.
- During open lunch you can be in the hallways and designated areas.
- For students to eat breakfast or lunch at school they must enter their pin access identification number. Students are not to disclose their pin access identification number to other students.

- Appropriate and expected cafeteria behavior includes:
 - You are to line up properly to select and collect their meals.
 - Crowding or jumping in line will not be permitted and may result in loss of cafeteria privileges.
 - You are to dispose of all your trash and unwanted items in the trash can.
 - You are responsible for the area at which you sit.
 - You are to treat your lunch period as a pleasant break in the day and an excellent opportunity to socialize with friends.

Lockers

- You are to use combination locks on your locker. Combination locks can be brought from home or purchased at the school.
- You are to give your combination to your Advisory Teacher for safe keeping.
- You are to keep your locker combination confidential from other students.
 - How to open a combination lock:
 - Turn right (clockwise), past zero twice and then stop at the first number of the combination.
 - Turn left (counterclockwise), past the second number of the combination once and then stop on the second number the next time around.
 - Turn right (clockwise), to the third number of the combination.
 - Pull up on locker latch.
- You are to only use the locker that has been assigned. LOCKERS ARE NOT TO BE SHARED.
- You are responsible for all personal belongings. The school is not responsible for personal belongings left in lockers. Valuable items should not be brought to school or left in lockers at any time.
- You are to report defective lockers or difficulties to your Advisory Teacher.
- You can decorate the inside and outside of your lockers.

ATTENDANCE

Overview

- To master the attendance, you must have 90% attendance rate or better. Therefore, you cannot miss school no more than one (1) day a month. What is considered an attendance infraction?
 - Tardy to school
 - Cutting class
 - Chronic absenteeism
 - Tardy to class

Attendance Policy

- Parents must notify the school whenever it is necessary when you are absent, late or dismissed early during the school day.

- If you are going to be absent for an extended period due to special circumstances, your parents may request homework assignments by contacting the counselor.
- You must be in attendance for the ENTIRE school day to participate in any extra-curricular or sports event or competition (this includes dances). Attendance is required for the ENTIRE regular school day before any Saturday competition.

Arrival & Dismissal

- The school doors open at 7:30 a.m. for breakfast. You will remain in the café until classes start.
- You will enter the building through the Compton Ave. entrance at Door 5 until 8:25am. If you come to school after 8:25am, use the main entrance on Hartford St.
- You are dismissed by your classroom teacher each day. Leaving classes prior to being released will result in a behavioral consequence that could include OSS.
- It is important to schedule personal appointments like doctors, visits outside of the school day because **Early Dismissals** negatively impact your attendance.
 - For reasons of safety and legality, permission to leave campus will only be granted with verification from parents and guardians. Parents and guardians must come into the school, produce a state ID, and complete an Early Dismissal form to sign you out of school.

Perfect Attendance

- You can achieve perfect attendance by coming to school each day on time and attending all your classes.

Absences

- If you are not present by the end of the 1st block class your parents or guardians will receive a phone call from the school's automated system notifying your parents or guardians of your absence.
- If you have **3 or more unexcused absences** a support staff member will notify your parent/guardian by either a phone call or a letter/email detailing the number of absences.
- If you have **6 or more unexcused absences** a second contact will be made to your parents/guardians in the form of a letter, email, and phone call detailing next steps if absences continue.
- If you have **10 or more unexcused absences**, you will be referred to St. Louis City Truancy Court and/or the Missouri Department of Social Services Children's Division for further assistance and a Parent Appearance Notice (PAN) will be requested of your parents/guardians prior to you returning to school. Additionally, you will be withdrawn from the school and will need to be reenrolled by your parents/guardians.
 - All absences will count against you. However, with proper documentation for illnesses, vacation, funeral, etc., your absence will be verified and or excused.

- If you are absent from school, regardless of the reason, it is your responsibility to contact your teachers to plan for making up assignments, tests, etc. missed during the absence.

Tardiness

- You are expected to be punctual in all your classes and to arrive to school each day on time.
- If you have **3 tardies or more tardies**, a support staff member will notify your parents/guardians by a phone call and email detailing the number of absences. Excessive tardiness will result in a Parent Appearance Notice (PAN) to address your behavior.

Hall Sweeps

- Hall sweeps are conducted intermittently during the school day to improve punctuality. If you are in a hall without a pass when the hall sweep begins, you are tardy or truant and will receive a consequence.
- If you are caught in a **Hall Sweep 3 or more times**, a support staff member will notify your parents/guardians by either a phone call or email and your parents/guardians are subject to receive a Parent Appearance Notice (PAN).

Withdrawal from School

- If you are withdrawn from school (moving or transferring) your parent or guardian must complete the withdrawal and release of information forms and pay balances on SLPS and school materials such as books, uniforms, electronics, etc. and pay all balances prior to releasing records.

Consequences & Strategies for Attendance

- The purpose of these strategies is to keep you focused and engaged in your educational journey. This list represents ways in which poor decision making is addressed. The goal of the consequences is to ensure that you stay in school.
 - Your parents/guardians will be contacted.
 - Your parents/guardians will conference with the Attendance Manager and Social Worker.
 - You will conference with the Attendance Manager.
 - You will be assigned a mentor.
 - You will be withdrawn from school.
 - You will be removed from privileged activities (incentives, sports, after school).
 - You will be assigned a new placement or program (Fresh Start or Virtual School).
 - You will be ineligible to participate in your graduation ceremony.
 - You will be referred to St. Louis City Court for truancy.
 - You will be referred to Missouri Division of Children's Services and your parents/guardians will be hotlined for educational neglect.



Overview

- To master the grade, you must have a 3.0 Grade Point Average (GPA) or higher. How do you achieve academic success here at ROOSEVELT HIGH SCHOOL?
 - Attend all assigned classes each day.
 - Successfully complete all assigned work by teachers
 - Build positive working relationships with your teachers.
 - Adhered to classroom rules and expectations.
 - Ask for help when needed.

Grade Reports

- Grade reports are issued periodically throughout the school year. Progress reports will be given to students after the first 5 weeks of each quarter. The quarter report card will be distributed during Parent Teacher Conferences. Semester report cards will be mailed and emailed.

Grading Scale

- Achievement in the various subject areas is indicated by the following marking scale:
- A running average will be maintained by the teacher for each semester.
- Progress, quarter, and semester grades will be determined based on the average the student has earned at that point in time.
- Final exams will be worth 10-20% of the final semester grade.
- End-of-Course and AP exams will also be factored into your grades.

A = Excellent	90% - 100%
B = Very Good	80% - 89%
C = Progressing	70% - 79%
D = Below Average	60% - 69%

Course Requirements

- To meet high school graduation requirements, you must successfully complete a program which shall satisfy specific legal requirements and shall contain credits as indicated in the following areas:
- If you have an IEP, you may take alternative, modified courses to complete the graduation requirements. The IEP will include a clear statement of the modifications necessary in a class of the student and designate the teacher responsible for evaluation and assigning of a grade. Students must complete all requirements as stated in the IEP.

Subject	Units
ELA	4.0
Math	3.0
Science	3.0
Social Studies	3.0
Fine Arts	1.0
Practical Arts	1.0
PE	1.0
Health	.5
Personal Finance	.5
Electives	7.0
Total	24.0

Annual Credits

- You must earn 24 units of credits in the appropriate areas to be eligible for graduation. The following are grade-level credit requirements:

Class	Number of Credits
Freshman	0 - 8.5
Sophomore	8.5 - 16.5
Junior	16.5 - 24.5
Senior	24.5 - 32.5

Consequences & Strategies for Grades

- The purpose of these strategies is to keep you focused and engaged in your educational journey. This list represents ways in which poor decision making is addressed. The goal of the consequences is to ensure that you stay in school.
 - Your parents/guardians will be contacted.
 - Your parents/guardians will conference with the Graduation Coach and Counselor to discuss strategies to help you get back on track with grades and missing assignments.
 - You will conference with the Graduation Coach and Counselor to arrange after-school tutoring.
 - You will not be able to participate in sports, practices, and activities until your grades are above a **C** average.
 - You will repeat the class in which you earned an **F**.
 - You will have to attend summer school.
 - You will be assigned a mentor.

B.A.G. Important Dates

1st Semester B.A.G. Important Dates

- Aug. 21st – Sept. 1st – RHS rules and expectations are established.
- Sept. 15th - Progress Report-B.A.G. Initiative assembly for the B.A.G. ambassadors
- Sept. 21st – 1st B.A.G. Incentive (Chicken Wing Fling & Bulletin Board)
- Oct. 16th - 1st Quarter Report Card
- Oct. 16th & 18th - Parent Teacher Conference
- Oct. 19th – 2nd B.A.G Incentive (Field Trip TBD & Bulletin Board)
- Nov. 17th - Progress Report
- Nov. 17th – 3rd B.A.G. Incentive (Ice Cream Social & Bulletin Board)

2nd Semester B.A.G. Important Dates

- Jan. 5th - 1st semester Report Cards
- Jan. 12th – B.A.G. Assembly, Special Gifts & Catered Lunch
- Feb. 2nd – Progress Reports
- Feb. 6th – 4th B.A.G. Incentive (Pizza Party & Bulletin Board)
- Mar. 8th – Report Cards
- Mar. 11th & 13th – Parent Teacher Conference
- Mar. 14th - 5th B.A.G Incentive (Field Trip TBD & Bulletin Board)
- Apr. 12th – Progress Reports
- Apr. 19th – 6th B.A.G Incentive (Spring Fling & Bulletin Board)

HELPFUL INFORMATION

R ROOSEVELT

23/24 BELL SCHEDULE

BREAKFAST: 7:30AM – 7:58AM
PASSING PERIOD 7:58AM-8:05AM
(WARNING BELL 8:04AM)
1ST & 5TH: 8:05AM – 9:30AM
PASSING PERIOD 9:30AM-9:35AM
(WARNING BELL 9:34AM)
2ND & 6TH: 9:35AM-11:00AM
LUNCH 11:00AM-11:37AM
PASSING PERIOD 11:37AM-11:42AM)
(WARNING BELL 11:41AM)
ADVISORY 11:42AM-12:02PM
PASSING PERIOD 12:02PM-12:07PM
(WARNING BELL 12:06PM)
3RD & 7TH: 12:07PM-1:32PM
PASSING PERIODS 1:32PM-1:37PM
(WARNING BELL 1:36PM)
4TH & 8TH: 1:37PM– 3:02PM
SCHOOL ENDS: 3:02PM
3230 HARTFORD AVE. ST. LOUIS, MO. 63118
314-776-6040



A/B Day Friday Schedule 1st Semester

Sept. 1st - A Day	Aug. 25th - B Day
Sept. 8th - A Day	Sept. 15th - B Day
Sept. 21st PD DAY	
Sept. 29th - A Day	Oct. 6th - B Day
Oct. 13th PD DAY	
Oct. 13th No STU/TEA	
Oct. 27th - A Day	Nov. 3rd - B Day
Nov. 10th Holiday	
Nov. 24th Holiday	Nov. 17th - B Day
Dec. 1st - A Day	Dec. 15th - B Day
Dec. 15th - A Day	Winter Break

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A/B Day Friday Schedule 2nd Semester

Jan. 12th - A Day	Jan. 5th - B Day
Jan. 19th - A Day	Jan. 26th - B Day
Feb. 2nd - A Day	Feb. 9th - B Day
Feb. 16th - A Day	Mar. 1st - B Day
Feb. 23rd - A Day	Mar. 8th - PD DAY
Mar. 15th - No STU/TEA	Spring Break
Mar. 29th - A Day	Apr. 5th - PD DAY
Apr. 12th - A Day	

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2023-2024 Student & Parent Calendar

AUGUST 2023

21 | First Day of School
9 Student Days
58.05 Student Hours

SEPTEMBER 2023

4 | Labor Day (District Closed)
15 | Interim Progress Reports for Q1
22 | No Students
19 Student Days
122.55 Student Hours

OCTOBER 2023

13 | Q1 Ends
13 | No Students
16 | Q2 Begins
16-19 | Parent/Teacher Conferences
20 | No Students
20 Student Days
129 Student Hours

NOVEMBER 2023

7 | Election Day
10 | Veteran's Day (District Closed)
17 | Interim Progress Reports for Q2
20-24 | Thanksgiving (District Closed)
15 Student Days
96.75 Student Hours

DECEMBER 2023

20-29 | Winter Break (No Students)
13 Student Days
83.85 Student Hours

JANUARY 2024

1-2 | No Students
3 | Q3 Begins
15 | Dr. MLK, Jr. Day (District Closed)
20 Student Days
129 Student Hours

FEBRUARY 2024

2 | Interim Progress Reports for Q3
19 | President's Day (District Closed)
20 Student Days | 21 Teacher Days
129 Student Hours

MARCH 2024

8 | Q3 Ends
8 | No Students
11 | Q4 Begins
11-14 | Parent/Teacher Conferences
18-22 | Spring Break (No Students)
14 Student Days
90.3 Student Hours

APRIL 2024

12 | Interim Progress Reports for Q3
22 Student Days
141.9 Student Hours

MAY 2024

23 | Last Day of School
17 Student Days
109.65 Student Hours

JUNE 2024

19 | Juneteenth (District Closed)
169 Student Days
1,090.05 Student Hours

JULY 2023

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER 2023

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29	30	31				

JANUARY 2024

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28	29	30	31			

APRIL 2024

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28	29	30				

AUGUST 2023

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30	31					

NOVEMBER 2023

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FEBRUARY 2024

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MAY 2024

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30	31					

SEPTEMBER 2023

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DECEMBER 2023

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30	31					

MARCH 2024

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23	24	25	26	27	28	29
30	31					

JUNE 2024

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Approved 03/14/2023 by Board of Education. Visit our website at www.SLPS.org for further information on the District. Each of our schools also have their own information available. Click on the "Our Schools" tab or you can always call 314-231-3720 or your student's school.

- No School - Students Do Not Attend
- Parent/Teacher Conferences
- First and/or Last Day of School
- Winter/Spring Break